

ARTICLE XI -- REIMBURSEMENTS AND ALLOWANCES

- Section 1. Each officer of the Federation shall receive a budgeted amount to be used to defray necessary and proper expenses incident to the office. Each officer may request that he be given an advance as of March 15 - this advance not to exceed 10% of the approved yearly budget. Expense reports shall be submitted to the Treasurer at least quarterly or upon demand.
- Section 2. Each officer of the Federation shall submit a proposed budget for the coming year (March-February) to the Chairman of the Finance Committee no later than January 15 of the current year.
- Section 3. Other officers and committees shall be reimbursed for the expenses necessary and proper to their functions. Members of the Finance Committee, who are not administrative officers of the Federation, will be reimbursed up to \$50.00 for attendance at one (1) meeting a year called by the President.
- Section 4. When attending Executive Board meetings, the Administrative Officers shall be reimbursed \$50.00 for the September meeting and \$100.00 for the March meeting. Exceptions to this ruling: the Parliamentarian and Chairman of the Committee on Rules, who will be reimbursed for motel expenses and meals, not travel. The President will be reimbursed for all expenses, including travel.